



Newport Pagnell Carnival Parade Application Form

Theme: Transport and Travel

Saturday 07 July 2018

Thank you for your interest in taking part in the 2018 Newport Pagnell Carnival Parade.

Below you will find the entry form, judging form and information about entering the parade. Please email completed forms to parade@newportpagnellcarnival.com or post to 7 Masefield Close, Newport Pagnell, MK16 8DZ by 04 June 2018 if you're collecting money in the parade or 22 June 2018 if you are not.

Entry Form:

It is a condition of entry that you have read and understood the information on pages 3-4 of this form.		
I confirm that I have read and agree with the information provided (<i>please tick</i>) <input type="checkbox"/>		
Organisation / Group Name		
Contact Name		
Email address		
Address		
Telephone number		
Planned method of travel for the Parade (i.e. lorry, walking, car, cycling etc.)		
Number of walking passes required <small>Please see page 3 for an explanation of walking passes</small>	£	
Will you be collecting money in the parade? (please see page 3 for an explanation)	Yes, please add us to NP Carnival permit	
	Yes, on our own permit	
	No	
Charity / group you are collecting for (if applicable)	Name:	
	Charity number (if applicable):	
Will you be playing pre-recorded music during the parade? (Please circle)	Yes	No
Where did you hear about us?		
Please now complete the judging form on page 2		

If you have any queries please email us at parade@newportpagnellcarnival.com or call Sarah Brandon on 07956420985





Judging Categories

Parade entries can be judged against seven different categories, all listed below. You can enter into as many categories as you want, or none at all.

Entrants are judged independently of the Carnival Committee and the judges' decisions are final.

Please tick which categories you would like to be judged in (you can select multiple categories):

If you do not wish to be judged please still return this form, ticking the 'Do not judge us in any category' box.

Class A: Promotional / Commercial / Small Business / Advertising	<input type="checkbox"/>
Class B: Majorettes / Cheerleaders / Dance Trophies	<input type="checkbox"/>
Class C: Walking Fancy Dress	<input type="checkbox"/>
Class D: Children's Entry	<input type="checkbox"/>
Class E: Most Inventive Transport	<input type="checkbox"/>
Class F: Best Pub	<input type="checkbox"/>
Class G: Best Overall Interpretation of the Theme	<input type="checkbox"/>
Do not judge us in any category	<input type="checkbox"/>

If you have any queries please email us at parade@newportpagnellcarnival.com or call Sarah Brandon on 07956420985





Parade information

The Carnival Committee is run by a group of volunteers, in their spare time and around their full time work and commitments. When contacting members of the committee please be patient and bear this in mind – we will respond to all queries as soon as we possibly can.

Parade Information Pack

- 1) Please visit our website and download the Parade Information Pack, designed to help you get the most out of the Carnival weekend and give you the need-to-know, as well as the nice-to-know.

Forms

- 2) Completed forms must be returned to parade@newportpagnellcarnival.com by 04 June 2018 if you're collecting money in the parade or 22 June 2018 if you are not collecting money. If for any reason your application is after this date please contact us first by telephone on 07956420985 or email at parade@newportpagnellcarnival.com.

The Parade

- 3) Entrants will be required to arrive at Blakelands between 10:00 – 11:20 (exact time to be confirmed in the parade pack). The parade leaves Blakelands at 12:00 and travels through Newport Pagnell, to Riverside Meadow. The parade route lasts approximately one hour.

Parade Method of Travel

- 4) We welcome all kinds of transport methods into the parade – lorries, bikes, cars, walkers, roller skates, horses; the more variety the better! However, unfortunately we do not have the resources to help you arrange your transport. If your intended method of transport changes please inform us immediately.

Entry into the Field

- 5) Parade entrants get free entry into Riverside Meadow, where the parade finishes. Entrants on their method of transport (e.g. people on lorries, bikes, in cars etc.) or obviously within a walking group will gain automatic entry. Anyone walking the parade alongside their float/entry will require a 'walker's pass' to gain free entry. Please indicate how many walking passes you require on your entry form. You are limited to 10 per parade entry. Any additional walkers will need to pay the entry fee (£2 for adults, £1 for children) and enter the field via Trent Gate (maps at the end of the pack).
- 6) Upon entry into the field your method of transport will be guided to a designated area where you will be able to disembark and strip your transport of any decorations. Your transportation method will be able to leave the field within 2 hours (maximum).
- 7) Please see the Parade Pack for information on the collection of any children involved in the Parade. In short, please be aware that parents/guardians arriving to collect children on Riverside Meadow will be required to pay the entry fee. Alternatively a meeting point should be arranged to take place off-site, by the float organiser.

If you have any queries please email us at parade@newportpagnellcarnival.com or call Sarah Brandon on 07956420985





Parade Packs

- 8) A parade information pack will be sent out to you following receipt of your entry form. This will provide you with much more detail about the carnival, ideas for your entry and the need-to-know as well as the nice-to-know.
- 9) Your allocated starting position, walking passes and times will be sent to you approximately two weeks before the carnival.

Judging

- 10) Entrants are judged independently of the Carnival Committee and the judges' decisions are final.

Health & Safety

- 11) Entries must have one person responsible for health and safety. This person is responsible for briefing all participants on appropriate conduct, ensuring that everyone is wearing necessary weatherproof wear and that appropriate weather precautions are taken (e.g. wearing sunscreen), ensuring that participants remain on their chosen method of transport throughout the procession and ensuring that their transport is adequately equipped (i.e. safety barriers, fire extinguishers etc.)

Behaviour

- 12) Newport Pagnell Carnival is run by a committee of volunteers. We will not tolerate any verbal or physical abuse before, during or after the carnival. Anyone who is deemed to be acting against the spirit of the carnival (either to a committee member, another parade entrant or to a member of the public), will have their application declined, be asked to leave the carnival and/or have all future applications rejected.

Feedback

- 13) If you have any feedback please send it to chair@newportpagnellcarnival.com. Please do remember that the carnival is run by a committee of volunteers, who do their best to please everybody on the day.

Should you encounter any problems on the day, please contact a member of the Committee. We are here to help.

www.newportpagnellcarnival.com

facebook.com/newportpagnellcarnival

twitter.com/npcarnival1

If you have any queries please email us at parade@newportpagnellcarnival.com or call Sarah Brandon on 07956420985

